

AQAR 2015-16

OF

SAHEED ANURUP CHANDRA MAHAVIDYALAYA

**VILLAGE – BURUL,
P.O. – BURUL,
P.S. – NODAKHALI,
DISTRICT – SOUTH 24 PARGANAS,
PIN – 743318.
STATE – WEST BENGAL,
INDIA**

SUBMITTED BY

IQAC 2016-17

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Part – A

I. Details of the Institution

1.1 Name of the Institution

SAHEED ANURUP CHANDRA MAHAVIDYALAYA

1.2 Address Line 1

VILLAGE – BURUL, P.O.-BURUL, P.S.-NODAKHALI

Address Line 2

DIST.-SOUTH 24 PARGANAS

City/Town

-

State

WEST BENGAL

Pin Code

743318

Institution e-mail address

office@anurupchandracollege.org

Contact Nos.

033-2420-6131

Name of the Head of the Institution:

**DR. MANIDEEP CHANDRA,
PRINCIPAL**

Tel. No. with STD Code:

-

Mobile:

98303 86069

Name of the IQAC Co-ordinator:

PROF. NIMAI PODDAR

Mobile:

9433529893

IQAC e-mail address:

drmanideep2012@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/32/357 dated 03/05/2004

1.5 Website address:

www.anurupchandracollege.org

Web-link of the AQAR:

www.anurupchandracollege.org/AQAR 2015-16.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C⁺⁺	68	2004	2009
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

30/06/2004

1.8 AQAR for the year (for example 2010-11)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR	2004-05, 2005-06 and 2006-07	SUBMITTED	(31/03/2008)
ii. AQAR	2007-08	SUBMITTED	(19/09/2015)
iii. AQAR	2008-09	SUBMITTED	(06/10/2015)
iv. AQAR	2009-10	SUBMITTED	(06/10/2015)
v. AQAR	2010-11	SUBMITTED	(06/10/2015)
vi. AQAR	2011-12	SUBMITTED	(05/11/2015)
vii. AQAR	2012-13	SUBMITTED	(05/11/2015)
viii. AQAR	2013-14	SUBMITTED	(05/11/2015)
ix. AQAR	2014-15	SUBMITTED	(25/11/2015)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

- | | |
|--------------------------|-------------------|
| • Govt. of West Bengal | APPROVED, |
| • University of Calcutta | AFFILIATED |
| • UGC | RECOGNISED |

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF CALCUTTA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG programmes

NA

any other (*Specify*)

NA

UGC-COP Programmes

NA

2. IQAC Composition and Activities During 2015-16

2.1 No. of Teachers	7
2.2 No. of Administrative/Technical staff	3
2.3 No. of students	-
2.4 No. of Management representatives	2
2.5 No. of Alumni	-
2.6 No. of any other stakeholder and Community representatives	-
2.7 No. of Employers/ Industrialists	-
2.8 No. of other External Experts	-
2.9 Total No. of members	12

IQAC DURING 2015-16

Teachers :

1. Dr. Manideep Chandra (Principal & Chairman, IQAC)
2. Nimai Poddar (Department of Political Science, Coordinator, IQAC)
3. Gopaldeb Kantha (Department of History)
4. Dr. Ishani Basu (Department of Political Science)
5. Dr. Somnath De (Department of Commerce)
6. Dr. Arundhati Bhadra (Department of English)
7. Pallab Saha Biswas (Librarian)

Administrative Staff:

1. Kamalakanta Das (Head Clerk)
2. Arup Mondal (Accountant)
3. Ashok Das (UD Clerk)

Management Representatives:

1. Dr. Surya Prakash Agarwala (Principal, Vidyanagar College and Govt. Nominee to Governing Body)
2. Sri Pintu Jana (Govt. Nominee to Governing Body)

2.10 No. of IQAC meetings held : 10 Meetings

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Organized workshops for different stakeholders for motivation
- Prepared AQARs, SSR and sent to NAAC
- Performance Appraisal of Teachers: Introduction of Teachers' Academic Diaries

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none">• Preparation of AQARs from 2007-08 to 2014-15 and sent to NAAC by November, 2015• Preparation of Institutional SSR and upload it in the college website by December, 2015• Organize Workshops/Orientation Programme for motivating different stakeholders	<ul style="list-style-type: none">• All the AQARs have been sent to NAAC by 25.11.2015• Institutional SSR has been prepared and uploaded in the college website within the scheduled timeline• Two such workshops have been organized by the IQAC

অ্যাকাডেমিক ক্যালেন্ডার : ২০১৫ - ১৬

- ১। প্রথম বর্ষের ক্লাস শুরু / ওরিয়েন্টেশন প্রোগ্রাম : উচ্চমাধ্যমিকের ফল প্রকাশের ৩০ দিনের মধ্যে।
- ২। দ্বিতীয় বর্ষের ক্লাস শুরু : বিশ্ব বিদ্যালয়ের পার্ট-১ পরীক্ষা (লিখিত) শেষ হবার ৭ দিনের মধ্যে।
- ৩। তৃতীয় বর্ষের ক্লাস শুরু : বিশ্ববিদ্যালয়ের পার্ট-২ পরীক্ষা (লিখিত) শেষ হবার ৭ দিনের মধ্যে।
- ৪। লাইব্রেরি — ওরিয়েন্টেশন : আগস্ট ২০১৫ এর চতুর্থ সপ্তাহ।
- ৫। আন্তঃক্লাস সাংস্কৃতিক প্রতিযোগিতা : ১৫/১০/১৫ — ১৬/১০/১৫
- ৬। বাৎসরিক সাংস্কৃতিক অনুষ্ঠান : নভেম্বর ২০১৫-এর শেষ সপ্তাহ।
- ৭। ছাত্র সংসদ নির্বাচন : ২৩.১২.১৫
- ৮। বাৎসরিক ক্রীড়া প্রতিযোগিতা : জানুয়ারী ২০১৬ এর তৃতীয় সপ্তাহ
- ৯। শহিদ অনুরূপচন্দ্র সেনের মৃত্যুদিবস পালন : ০৩.০৪.১৬

শ্রেণী/কোর্স	মিড-টার্ম পরীক্ষা	টেস্ট পরীক্ষা	টেস্ট পরীক্ষার ফলাফল	বিশ্ববিদ্যালয় পরীক্ষার ফর্ম পূরণ
পার্ট-১	নভেম্বর	মার্চের ২য় সপ্তাহ	এপ্রিলের ১ম সপ্তাহ	এপ্রিলের ২য় সপ্তাহ
পার্ট-২	নভেম্বর	ফেব্রুয়ারীর ২য় সপ্তাহ	মার্চের ১ম সপ্তাহ	মার্চের ২য় সপ্তাহ
পার্ট-৩	নভেম্বর	জানুয়ারীর ২য় সপ্তাহ	জানুয়ারীর ৪র্থ সপ্তাহ	ফেব্রুয়ারীর ১ম সপ্তাহ

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- AQAR for 2015-16 placed in meeting of the Governing Body dated 9th, September, 2016 vide Miscellaneous Item No. 8(a)

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	16 1. Bengali(General) 2. English(General) 3. History(General) 4. Education(General) 5. Political Science (General) 6. Philosophy(General) 7. Geography(General) 8. History(Honours) 9. Political Science(Honours) 10. Bengali(Honours) 11. Geography(Honours) 12. Physical Education(General) 13. Economics(General) 14. Mathematics(General) 15. Computer Science(General) 16. B.COM(General)			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate Course in 1. Office Mgt. & DTP. 2. Tally.	2			
Others				
Spoken English	1			
Total	19			
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/**Core/Elective option** / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual (1+1 + 1)	16(UG) + 3(Certificate Course)

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

Feedback Analysis Question 1 to 5	Feedback Analysis Question 6 to 8
On a 3 point scale(Average, Good, Excellent) students in general had given a score of “good” and “excellent”. College Office almost invariably received “excellent” score.	Regarding Question No. 6(Plan after Graduation) : 60% of the students expressed desire to start preparing for competitive examination or to be engaged in any job immediately. 40% of the students expressed desire to pursue Post-graduate study to improve their job prospect. Regarding Question No. 7(Library & Sports) : Invariably all the students had unanimously praised the library and the sports facilities available in the college. Regarding Question No. 8(Suggestion) : Constructive suggestions had been received. e.g. more development in sports facilities, more lending-books from library, fees concession, installation of the Statue of Saheed Anurup Chandra Sen etc.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors/ Lecturer	Associate Professors/ Senior Lecturer	Professors/ Selection Grade Lecturer	Others
5	2	3		

Associate Professors

	Name	Department
1	Dr. Anjana Mukherjee(Retired on 31.12.2015)	Education
2	Sri Gopaldeb Kantha	History
3	Sri Nimai Poddar	Political Science
4	Dr. Ishani Basu	Political Science

Assistant Professors

	Name	Department
1	Dr.Somnath De	Commerce
2	Dr. Arundhati Bhadra	English

2.2 No. of permanent faculty with Ph.D.

3

Sl. No	NAME	Department	Date of awarding Ph.D.
1	Dr. Arundhati Bhadra	English	28/11/2008
2	Dr. Ishani Basu	Political Science	23/03/2009
3	Dr. Somnath De	Commerce	26/02/2014

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	8							0	8

- **Assistant Professor in Philosophy (Vacant)**
- **Assistant Professor in History (Vacant)**
- **Assistant Professor in Geography (Vacant)**
- **Assistant Professor in Physical Education (Vacant)**
- **Assistant Professor in Bengali (Vacant)**

- Assistant Professor in Bengali (Vacant)
- Assistant Professor in Economics(Vacant)
- Assistant Professor in Education (Vacant from 01.01.2016)
(Not yet reported to CSC)

2.4 No. of Govt Approved Contractual Whole Time teacher	2
Govt Approved Part Time teacher	16
College Contractual Full Time Teacher	1
College Contractual Part Time Teacher	1
Guest Teacher	11

SI No	NAME	Department	Designation
1	Anindita Bhowmick	Geography	Govt Approved Contractual Whole Time Teacher
2	Sariful Islam	Physical Education	Contractual Whole Time Teacher

SI No	NAME	Department	Designation
1	Chaitali Bhattacharjee	Political Science	Govt Approved Part-time Teacher
2	Karabi Roy	History	Govt Approved Part-time Teacher
3	Swarup Kumar Das	History	Govt Approved Part-time Teacher
4	Avijit Ghosh	Commerce	Govt Approved Part-time Teacher
5	Chandra Mondal	Philosophy	Govt Approved Part-time Teacher
6	Saugata Dinda	Bengali	Govt Approved Part-time Teacher
7	Kousik Das	Bengali	Govt Approved Part-time Teacher
8	Sonali Chakraborty	Philosophy	Govt Approved Part-time Teacher
9	Parthapratim Roy	Bengali	Govt Approved Part-time Teacher
10	Gautam Mondal	History	Govt Approved Part-time Teacher
11	Pradipta Mallick	Geography	Govt Approved Part-time Teacher
12	Swagata Gupta	Bengali	Govt Approved Part-time Teacher
13	Biswajit Samanta	Political Science	Govt Approved Part-time Teacher
14	Khurshida Khatun	Geography	Govt Approved Part-time Teacher
15	Madhuchhanda Dhole	Geography	Govt Approved Part-time Teacher
16	Sunip Kumar Maity	Physical Education	Govt Approved Part-time Teacher

SI No	NAME	Department	Designation
1	Raja Pathak	Computer Science	College Contractual Full Time Teacher

Sl No	NAME	Department	Designation
1	Triparna Mukherjee	English	College Contractual Part Time Teacher

Sl No	NAME	Department	Designation
1	Ruma Sengupta(Kar)	Commerce	Guest Teacher
2	Ranjan Purkait	Economics	Guest Teacher
3	Bedabrata Bhadury	Economics	Guest Teacher
4	Sunanda Bar	Environmental Studies	Guest Teacher
5	Saurav Samanta	Bengali	Guest Teacher
6	Arpita Mondal	Benggal	Guest Teacher
7	Pradiptamoy Mondal	Education	Guest Teacher
8	Debabrata Mondal	Mondal	Guest Teacher
9	Arunashis chandra	Geography	Guest Teacher
10	Siddartha Sankar Das	Geography	Guest Teacher
11	Barun Mondal	Geography	Guest Teacher

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	4	1
Presented papers	2		
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Ñ	Inter College Faculty Exchange Programme
Ñ	Inter Departmental Faculty Exchange Programme
Ñ	Group Discussion
Ñ	Students Seminar
Ñ	Debate & Quiz

2.7 Total No. of actual teaching days/Working Days during this academic year

182/252

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

NA

NA

NA

2.10 Average percentage of attendance of students

61.5%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared/passed In Part III Examination 2016	Division				
		Distinction %	Passed/ I %	Passed/ II %	Passed/III %	Passed/ Pass %
<u>BA (HONOURS)</u>	81/78					78/96.30
BENGALI (Honours)	38/37		2/5.41			37/97.37
HISTORY (Honours)	21/21					21/100
POLITICAL SCIENCE (Honours)	6/4					4/66.67
<u>BSC (HONOURS)</u>						
GEOGRAPHY (Honours)	16/16					16/100
<u>BSC (General)</u>	Not yet published					
BA (General)	Not yet published					
BCOM (General)	Not yet published					

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- **Inspires teachers to participate and organize Seminars, Group Discussions, Unit Tests etc.**
- **Encourages the teachers to use the ICT facilities and the other teaching and learning aids available in the college**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	2
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	1
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	1		
Technical Staff				

• **Number of Permanent Employees**

Name /Designation	
1	Kamalakanta Das/Head Clerk
2	Arup Mandal/Accountant
3	Prasanta Kumar Maity/Cashier
4	Asoke Das/Clerk
5	Jinnath Ali Beg/Typist
6	Samir Kr. Manadal/Lib. Clerk
7	Gautam Charui/Bearer
8	Serina Khatun/Bearer
9	Sujal Kanti Das/Guard
10	Nikhil Pramanik/Sweeper
11	Baren Saren/Peon
12	Minati Adak/Lady Attendant
13	Uttam Kumar Patra/Guard
14	Mahadev Mondal/Mali (Under Suspension)

• **Number of Temporarily Employees :**

1	Srikanta Naskar/ Contractual Library Assistant
2	Sibnath Mondal/Contractual Electrician-cum- Generator Operator

• **Number of Temporarily Technical Employees :**

1	Piyal Mondal / Contractual Computer Instructor with additional duty of Data Entry Operator.
2	Manas Das/ Contractual Computer Instructor with additional duty of Technical Assistant, Physical Education.
3	Tapas Kumar Das / Contractual Computer Instructor with additional duty of Technical Assistant, Geography Laboratory
4	Biplab Kunti / Contractual Computer Instructor with additional duty of Xerox Operator

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- **Teachers are encouraged to pursue major & minor research project**
- **Study Leave to teacher.**

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NA			
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NA			
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	NA		
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications: NA

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

- **UGC**
- **Government of West Bengal**

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NA
	Granted	NA
International	Applied	NA
	Granted	NA
Commercialised	Applied	NA
	Granted	NA

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
NA						

3.18 No. of faculty from the Institution

who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events: **NA**

University level State level
National level International level

3.23 No. of Awards won in NSS: **NA**

University level State level
National level International level

3.24 No. of Awards won in NCC: **NA**

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Extension activities	No. of students Participated
1. Blood Donation Camp	100
2. Special Camp (NSS)	30

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.15 acre			2.15 acre
Class rooms	12			12
Smart Classroom	3			3
Laboratories Computer Department, Geography, Physical Education, Commerce, Computer Science	3			3
Seminar Halls	1			1
Women's Hostel	1			1
No. of important equipments purchased (1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	71.66802.85	2.08695.00		73.75497.85
Others Room (SU,Common Room-Girls,Boys',Gen Room, Toilet)	11			11
Library	2			2
Cycle Shed	1			1
Canteen	2			2

4.2 Computerization of administration and library

- Partial computerisation in office procedure, Online admission process
- OPAC in Library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value(Rs.)	No.	Value(Rs.)	No.	Value(Rs.)
Text Books	11515	1227300	Nil	Nil	-	-
Reference Books	6670	1315296	36	15638	6706	1330934
e-Books	-	-	-	-	-	-
Journals	272	21300	28	4160	300	25460
e-Journals						
Digital Database						

CD & Video						
Others Periodicals	484	9680	54	1555	538	11235

4.4 Technology up gradation (overall)

	Total Computers	Computer sc. Labs	library	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	80	2	4	11	28	15	17	3
Added	02					2		
Total	82	2	4	11	28	17	17	3

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- **Teachers have access to Internet facilities in Staff Room/Library. Efforts have been taken for Students' access to Internet facilities.**

4.6 Amount spent on maintenance in lakhs :

i) ICT	25548
ii) Campus Infrastructure and facilities	351248
iii) Equipments	109460
iv) Others	170078
Total :	656334

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- **Providing Xerox Facility for Students**
- **Upgradation of Canteen facilities**

5.2 Efforts made by the institution for tracking the progression

- **By maintaining Migration Register the institution tracks the movements of students pursuing Higher Education**

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1414			

(b) No. of students outside the state

NA

(c) No. of international students NA

Men	No	%	Women	No	%
	626	44.27		788	55.73

Last Year (2014-15)						This Year (2015-16)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
906	380		137	1	1423	868	366	02	178	1	1414

Demand ratio **1:1.4**

Dropout % **22.8**

During 2015-16	Admission to I year	= 640
	Appeared in Part – I Exam. 2015	= 494
	Drop-out	= 146 (22.8%)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Remedial Coaching and tutorials for students of Honours/ General Degree Course

No. of students beneficiaries ???

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

- Few students were qualified for **WBPS, UPSC, School Service Commission & Staff Selection Commission** but no data has been maintained.

5.6 Details of student counselling and career guidance

- Certificate Course in Office Management and DTP
- Certificate Course in Tally
- Communicative English

No. of students benefitted **332**

5.7 Details of campus placement: NA

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

NA

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

* **Kho-Kho : Male – 12, Female – 12**

* **Football : 18**

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events : **S.ISLAM**

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount

Financial support from institution Students' Aid Fund	(???)	92,137
Financial support from government	723	*
Financial support from other sources		
Number of students who received International/ National recognitions		

***Information not available as the Stipend is directly debited to the Student's Bank Account.**

Financial support from government (SC/ST Stipend)

	SC/ST	OBC	Minority	Other	Total	Amount
BA/BCS/BCOM 1st Year	164	46	102	03	315	*
BA/BCS/BCOM 2nd Year	114	50	86	03	253	*
BA/BCS/BCOM 3rd Year	74	24	56	01	155	*
TOTAL	352	120	244	07	723	*

***Information not available as the Stipend is directly debited to the Student's Bank Account.**

5.11 Student organised / initiatives **NA**

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **No grievance is received**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- **The founders had felt the inconveniences of the learners of the remote villages of outstretching areas in receiving College-education and had dreamt of dispelling their distresses through the establishment of a Degree College in the Village BURUL. It is a Co-educational institution imparting education in an ideal, really secular and socio-cultural background. It provides opportunities of higher education to all students irrespective of their caste, creed and religion.**
- **By default, the College is predominantly focussed to provide education to the poor and backward first generation learners.**

6.2 Does the Institution has a management Information System

- **The institution gathers information regarding academic, management and administrative section through different sub-committees, Teachers' Council, Non-teaching Staff' Council and Students' Union.**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

NA

6.3.2 Teaching and Learning

- **Measures have been taken for identifying advanced and weaker learners and arranged remedial and tutorial classes.**
- **Faculty Exchange Programme**
- **Students' Seminar**
- **CBIS Teaching Aids have been utilized**
- **Educational Tours undertaken by different departments**
- **Field work done by Geography Department**
- **Participation in Youth Parliament Competition**
- **Debate, Quiz competition, Publication of wall magazine**

6.3.3 Examination and Evaluation

- **College Authority arranges meeting with the Parents and students after exam**
- **Answer Scripts have been shown to the students**
- **Students are offered the opportunity of Supplementary Examination**

Different Internal Exams Conducted by the college

- **Unit Test**
- **Mid-Term Test**
- **Test Examination**
- **Supplementary Examination (if required)**

6.3.4 Research and Development

- **Study Leave is granted to the teachers**
- **Library has been well equipped for providing the Teachers and staff with updated Books and Journals.**

6.3.5 Library, ICT and physical infrastructure / instrumentation

- **ICT equipments have been purchased.**
- **Books & Journals have been purchased**
- **Painting of main building, Upgradation of students & Staff Canteen, Construction of concrete pathways.**

6.3.6 Human Resource Management

- **Teachers are allotted classes and duties as per the University Norms, Government Regulation and UGC Directives.**
- **Non-teaching staff are allotted duties for which they have been appointed as per statutes of University of Calcutta**
- **Teachers and Non-teaching staff are generally granted Casual Leaves, Earned Leaves, Medical Leave, On Duty Leave etc.**

6.3.7 Faculty and Staff recruitment

Temporary guest teachers have been appointed through interviews taken by duly constituted Selection Board

6.3.8 Industry Interaction / Collaboration

NA

6.3.9 Admission of Students

- Admission is done strictly according to merit through online procedures
- Reservation Rules are strictly followed
- Admission is done strictly according to eligibility criteria fixed by the parent university

6.4 Welfare schemes for

Teaching	Staff Credit Co-operative Society,
Non-teaching	Staff Credit Co-operative Society, Festival Advance
Students	Ñ Medical Aid Services
	Ñ Students' Fees Concession from Aid Fund
	Ñ Books & Journals are Provided to students who pursue higher education

6.5 Total corpus fund generated (Staff Credit Cooperative Society)

783635/-

• Share	30670/-
• Thrift Fund	717458/-
• Guarantee Fund	35507/-
Total	783635/-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Calcutta University	Yes	Management
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni supported actively in the Annual Cultural Meet and Annual Sports of the College

6.12 Activities and support from the Parent – Teacher Association

Parent - Teacher meetings are held wherein parents are communicated the performance of their wards in the different tests taken by the College

6.13 Development programmes for support staff

No such programme.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Efforts have been made for regular cleaning of college campus, proper maintenance of greeneries in the campus, makes the campus plastic free.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Organized two motivational workshops for NAAC Assessment of the college which have created a positive impact for preparation & documentation work.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Sending of AQARs from 2007-08 to 2014-15 & SSR of the College to NAAC by December 2015

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **Spread of education for all irrespective of religion, caste, creed or gender with a socio-cultural mindset that is secular and ideal in all respect**
- **Democratic nature of administrative and academic decision making.**

7.4 Contribution to environmental awareness / protection

Plantation, maintenance of greeneries & regular cleaning of the college campus, Green Audit has been done on 02/01/2016.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- **Strength –**
 - We follow TEAM-WORK principle. It is our Strength**
 - We have got a dedicated team of teachers and non-teaching staff**
- **Weakness –**
 - It is a Remote place so we are unable to use modern technology e.g. poor internet connectivity or no connectivity.**
 - As our institution is located in remote and rural area so we scarcely have academically brilliant student at the entry level.**
- **Opportunities –**
 - It is our opportunity to spread college-education for the wards of the people of the surrounding villages/catchment area/locality.**
 - It is our pleasure that we are getting the opportunity to develop the inner qualities of the first generation learners and backward section of the surrounding villages.**
- **Threat –**
 - Scarcity of funds adversely affects our infrastructural developments.**
 - Severe shortage of full-time faculty particularly due to non-recruitment in the vacant teaching posts of the reserved categories for a long period adversely affects teaching learning process.**

8. Plans of institution for next year

- Extension of 3 big class rooms, gymnasium room
- Construction of boundary wall in the remaining areas of the college campus
- Book Bank facilities for the benefit of the poor students
- Use of Solar energy in the campus
- Introduction of job oriented course
- Building of few quarters for teaching and no- teaching staff

Name ___Nimai Poddar



Signature of the Coordinator, IQAC (2015-16)

Name ___Dr. Manideep Chandra



Signature of the Chairperson, IQAC (2015-16)