

AQAR 2012-13

OF

SAHEED ANURUP CHANDRA MAHAVIDYALAYA

VILLAGE – BURUL,

P.O. – BURUL,

P.S. – NODAKHALI,

DISTRICT – SOUTH 24 PARGANAS,

PIN – 743318.

STATE – WEST BENGAL,

INDIA

SUBMITTED BY

IQAC 2015-16

CONTENTS

TOPIC	PAGE NO.
PART -A	
1. Details of the Institution (during 2015-16)	3
2. IQAC Composition and Activities (during 2012-13)	7
Part – B (all information relating to 2012-13)	
3. Criterion – I: Curricular Aspects	10
4. Criterion – II: Teaching, Learning and Evaluation	12
5. Criterion – III: Research, Consultancy and Extension	16
6. Criterion – IV: Infrastructure and Learning Resources	20
7. Criterion – V: Student Support and Progression	22
8. Criterion – VI: Governance, Leadership and Management	25
9. Criterion – VII: Innovations and Best Practices	29

Part – A

I. Details of the Institution

1.1 Name of the Institution

SAHEED ANURUP CHANDRA MAHAVIDYALAYA

1.2 Address Line 1

VILLAGE – BURUL, DISTRICT – SOUTH 24 PARGANAS

Address Line 2

**POST OFFICE – BURUL,
POLICE STATION - NODAKHALI**

City/Town

State

WEST BENGAL

Pin Code

743318

Institution e-mail address

office@anurupchandracollege.org

Contact Nos.

**033-2420-2056
033-2420-6131**

Name of the Head of the Institution:

**DR. MANIDEEP CHANDRA,
PRINCIPAL**

Tel. No. with STD Code:

Mobile:

98303 86069

Name of the IQAC Co-ordinator:

DR. ANJANA MUKHERJEE

Mobile:

98301 42047

IQAC e-mail address:

drmanideep2012@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/32/357 dated 03/05/2004

1.5 Website address:

www.anurupchandracollege.org

Web-link of the AQAR:

www.anurupchandracollege.org/AQAR 2012-13.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C⁺⁺	68	2004	2009
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

30/06/2004

1.8 AQAR for the year (for example 2010-11)

2012-13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR	2004-05, 2005-06 and 2006-07	SUBMITTED	(31/03/2008)
ii. AQAR	2007-08	SUBMITTED	(19/09/2015)
iii. AQAR	2008-09	SUBMITTED	(06/10/2015)
iv. AQAR	2009-10	SUBMITTED	(06/10/2015)
v. AQAR	2010-11	SUBMITTED	(06/10/2015)
vi. AQAR	2011-12	SUBMITTED	(05/11/2015)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

- | | |
|--------------------------|------------|
| • Govt. of West Bengal | APPROVED, |
| • University of Calcutta | AFFILIATED |
| • UGC | RECOGNISED |

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF CALCUTTA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University NA

University with Potential for Excellence	NA	UGC-CPE	NA
DST Star Scheme	NA	UGC-CE	NA
UGC-Special Assistance Programme	NA	DST-FIST	NA
UGC-Innovative PG programmes	NA	Any other (<i>Specify</i>)	NA
UGC-COP Programmes	NA		

2. IQAC Composition and Activities During 2012-13

2.1 No. of Teachers	5
2.2 No. of Administrative/Technical staff	2
2.3 No. of students	
2.4 No. of Management representatives	4
2.5 No. of Alumni	
2.6 No. of any other stakeholder and community representatives	
2.7 No. of Employers/ Industrialists	
2.8 No. of other External Experts	
2.9 Total No. of members	11

IQAC DURING 2012-13

Teachers :

1. Sri Gopaldeb Kantha (Department of History, Teacher in Charge)
2. Dr. Anjana Mukherjee (Department of Education) (Joint Convenor, IQAC)
3. Sri Nimai Poddar (Department of Political Science) (Joint Convenor, IQAC)
4. Dr. Manideep Chandra (Department of Commerce)
5. Dr. Arundhati Bhadra (Department of English)

Administrative Staff :

1. Kamalakanta Das (Head Clerk)
2. Arup Mandal (Accountant)

Management Representatives :

1. Prof. Gopal Bandyopadhyay (President, Governing Body)
2. Sri Swapan Kumar Roy(Ex-Officio member to Governing Body-
Panchayat Samity Sabhapati)

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

Enclosed Academic Calendar for the Academic Session 2007-08

অ্যাকাডেমিক ক্যালেন্ডার : ২০১২ - ১৩

- ১। প্রথম বর্ষের ক্লাস শুরু/ওরিয়েন্টেশন প্রোগ্রাম : উচ্চ মাধ্যমিকের ফল প্রকাশের ৩০ দিনের মধ্যে।
 ২। দ্বিতীয় বর্ষের ক্লাস শুরু : বিশ্ব বিদ্যালয়ের পার্ট-১ পরীক্ষা (লিখিত) শেষ হবার ৭ দিনের মধ্যে।
 ৩। তৃতীয় বর্ষের ক্লাস শুরু : বিশ্ববিদ্যালয়ের পার্ট - ২ পরীক্ষা (লিখিত) শেষ হবার ৭ দিনের মধ্যে।
 ৪। লাইব্রেরি — ওরিয়েন্টেশন : আগস্ট ২০১২ এর দ্বিতীয় সপ্তাহ।
 ৫। আন্তঃক্লাস সাংস্কৃতিক প্রতিযোগিতা : ১৭.১০.১২ - ১৮.১০.১২
 ৬। বাৎসরিক সাংস্কৃতিক অনুষ্ঠান : নভেম্বর ২০১২-এর শেষ সপ্তাহ।
 ৭। ছাত্র সংসদ নির্বাচন : ২১.১২.১২
 ৮। বাৎসরিক ক্রীড়া প্রতিযোগিতা : জানুয়ারী ২০১৩ এর তৃতীয় সপ্তাহ
 ৯। শহিদ অনুরূপচন্দ্র সেনের মৃত্যুদিবস পালন : ০৩.০৪.১৩

শ্রেণী/কোর্স	মিড-টার্ম পরীক্ষা	টেস্ট পরীক্ষা	টেস্ট পরীক্ষার ফলাফল	বিশ্ববিদ্যালয় পরীক্ষার ফর্ম পূরণ
পার্ট-১	নভেম্বর	ফেব্রুয়ারীর ১ম সপ্তাহ	মার্চের ১ম সপ্তাহ	মার্চের ২য় সপ্তাহ
পার্ট-২	নভেম্বর	ফেব্রুয়ারীর ১ম সপ্তাহ	ফেব্রুয়ারীর ৪র্থ সপ্তাহ	মার্চের ১ম সপ্তাহ
পার্ট-৩		জানুয়ারীর ১ম সপ্তাহ	জানুয়ারীর ৪র্থ সপ্তাহ	ফেব্রুয়ারীর ১ম সপ্তাহ

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- AQAR for 2012-13 will be tabled on the next meeting of the Governing Body tentatively in November 2015

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	14 1. Bengali(General) 2. English(General) 3. History(General) 4. Education(General) 5. Political Science (General) 6. Philosophy(General) 7. Geography(General) 8. History(Honours) 9. Political Science(Honours) 10. Bengali(Honours) 11. Geography(Honours) 12. Physical Education(General) 13. Economics(General) 14. B.COM(General)			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate Course in Office Mgt. & DTP	1			
Others				
Spoken English	1			
Total	16			
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/**Core/Elective option** / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual (1+1 + 1)	14(UG) + 2(Certificate Course)

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors/ Lecturer	Associate Professors/ Senior Lecturer	Professors/ Selection Grade Lecturer	Others
7	2	5		

Associate Professors

	Name	Department
1	Sri Gopaldeb Kantha	History
2	Dr. Anjana Mukherjee	Education
3	Sri Nimai Poddar	Political Science
4	Dr. Manideep Chandra	Commerce
5	Dr. Ishani Basu	Political Science

Assistant Professors

	Name	Department
1	Sri Somnath De	Commerce
2	Dr. Arundhati Bhadra	English

2.2 No. of permanent faculty with Ph.D.

4

Sl. No	NAME	Department	Date of awarding Ph.D.
1	Dr. Manideep Chandra	Commerce	26/08/2002
2	Dr. Anjana Mukherjee	Education	14/08/2007
3	Dr. Arundhati Bhadra	English	28/11/2008
4	Dr. Ishani Basu	Political Science	23/03/2009

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	2							0	2

- Assistant Professor in History (Vacant)
- Assistant Professor in Philosophy (Vacant)
- Assistant Professor in Economics (Vacant)

2.4 No. of Guest and Visiting faculty and Temporary faculty

0

0

19

Sl No	NAME	Department	Designation
1	Anindita Bhowmick	Geography	Contractual Whole Time Teacher
2	Sariful Islam	Physical Education	Contractual Whole Time Teacher

Sl No	NAME	Department	Designation
1	Chaitali Bhattacharjee	Political Science	Part-time Teacher
2	Karabi Roy	History	Part-time Teacher
3	Swarup Kumar Das	History	Part-time Teacher
4	Avijit Ghosh	Commerce	Part-time Teacher
5	Chandra Mondal	Philosophy	Part-time Teacher
6	Saugata Dinda	Bengali	Part-time Teacher
7	Kousik Das	Bengali	Part-time Teacher
8	Sonali Chakraborty	Philosophy	Part-time Teacher
9	Parthapratim Roy	Bengali	Part-time Teacher
10	Pramita Mukherjee	History	Part-time Teacher
11	Gautam Mondal	History	Part-time Teacher
12	Pradipta Mallick	Geography	Part-time Teacher
13	Swagata Gupta	Bengali	Part-time Teacher
14	Biswajit Samanta	Political Science	Part-time Teacher
15	Khurshida Khatun	Geography	Part-time Teacher
16	Madhuchhanda Dhole	Geography	Part-time Teacher
17	Sunip Kumar Maity	Physical Education	Part-time Teacher

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			2
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **Faculty Exchange Programme,**
- **Group Discussion,**
- **Seminar**

2.7 Total No. of actual teaching days/Working Days during this academic year **211/254**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop NA NA NA

2.10 Average percentage of attendance of students **65.11%**

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared/passed In Part III Examination 2013	Division				
		Distinction %	Passed/ I %	Passed/ II %	Passed/III %	Passed/ Pass %
<u>BA (HONOURS)</u>	87/85			82/94.25	3/3.44	85/97.70
BENGALI (Honours)	42/41			40/95.23	1/2.38	42/97.61
HISTORY (Honours)	31/31			30/96.77	1/3.22	31/100
POLITICAL SCIENCE (Honours)	14/13			12/85.71	1/7.14	13/92.85
<u>BSC (HONOURS)</u>						
GEOGRAPHY (Honours)	08/08			8/100		8/100
<u>BSC (General)</u>	24/13			13/6.46	84/41.79	13/54.16
BA (General)	201/97			8/33.33	5/20.83	97/48.25
BCOM (General)	4/2				2/50	2/50

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- **Inspires teachers to participate and organize Seminars, Group Discussions, Unit Tests etc.**
- **Encourages the teachers to use the smart classroom and the other teaching and learning aids available in the college**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14			
Technical Staff				

- Number of Permanent Employees**

	Name /Designation
1	Kamalakanta Das/Head Clerk
2	Arup Mandal/Accountant
3	Prasanta Kumar Maity/Cashier
4	Asoke Das/Clerk
5	Jinnath Ali Beg/Typist
6	Samir Kr. Manadal/Lib. Clerk
7	Gautam Charui/Bearer
8	Serina Khatun/Bearer
9	Sujal Kanti Das/Guard
10	Durgasankar Halder/Guard
11	Nikhil Pramanik/Sweeper
12	Baren Saren/Peon
13	Minati Adak/Lady Attendant
14	Uttam Kumar Patra/Guard

- Number of Temporarily Employees**

1	Srikanta Naskar/ Contractual Librarian Assistant
2	Sibnath Mondal/Contractual Electrician-cum- Generator Operator

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- **Teachers are encouraged to pursue research works.**
- **Study Leave is granted to enable the teachers pursue their research works**

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NA			
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NA			
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	NA		
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications: NA

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects				
Minor Projects Sariful Islam Department of Physical Education 16/04/2013 to 12/08/2015	2012-13 To 2014-15	UGC	107000/-	88500/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other				
Total			107000	88500

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

- **UGC**
- **Government of West Bengal**

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NA
	Granted	NA
International	Applied	NA
	Granted	NA
Commercialised	Applied	NA
	Granted	NA

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
NA						

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events: NA

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

NA

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Extension activities	No. of students Participated
1. Blood Donation Camp 20.11.2013	150
2. Child Welfare Programme in Bagpotal Village 04.02.2013	70
3. Road repairing & Lamppost lighting Programme 07.02.2013 & 08.02.2013	300
4. Health & Eye Check-up Programme in Bagpotal Village 06.02.2013	100
5. Literacy programme in Bagpotal Village 05.02.2013	150

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.15 acre			2.15 acre
Class rooms	15			15
Laboratories Computer, Geography	3			3
Seminar Halls	1			1
Women's Hostel	1			1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	40.37103	22.69231		63.06334
Others Room (SU, Common Room-Girls, Boys', Gen Room, Toilet)	8	2		10
Library	2			2
Cycle Shed	1			1
Canteen	1			1

4.2 Computerization of administration and library

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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value(Rs.)	No.	Value(Rs.)	No.	Value(Rs.)
Text Books	9481	909220	870	149402	10351	1058622
Reference Books	5545	1016576	428	107000	5973	1123576
e-Books						
Journals	202	14280	2	120	204	14400
e-Journals						
Digital Database						
CD & Video						
Others Periodicals	375	7500	36	720	411	8220

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	68				50	16	02	
Added	8						08	
Total	76				50	16	10	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- **Efforts have been made so that the internet connectivity to be utilized by teachers , non-teaching staff and students.**

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.38122/-
ii) Campus Infrastructure and facilities	0.50553/-
iii) Equipments	0.64293/-
iv) Others	1.44985/-
Total :	2.97953/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

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5.2 Efforts made by the institution for tracking the progression

- **By maintaining Migration Register the institution tracks the movements of students pursuing Higher Education**

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1434			

(b) No. of students outside the state

NA

(c) No. of international students

NA

Men	No	%	Women	No	%
	752	52.44		682	47.56

Last Year (2011-12)						This Year (2012-13)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
857	373	05	67	01	1302	919	389	01	125	01	1434

Demand ratio **1: 1.5**

Dropout %

10.56

During 2012-13	Admission to I year	= 691
	Appeared in Part – I Exam. 2013	= 618
	Drop-out	= 10.56 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Remedial Coaching for General Degree Course
- Coaching for entry in Service

No. of students beneficiaries

465

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

- Few students were qualified for **SLET/NET, WBPSC, UPSC, School Service Commission & Staff Selection Commission** but no data has been maintained.

5.6 Details of student counselling and career guidance

- Certificate Course in Office & DTP
- Communicative English
- NCVT Course for Office Management
- NCVT Course for Tally

No. of students benefitted

552

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1 (Tata Consultancy Services)	45	2	Substantial amount of students get placed, but we do not have the proper records, as the employers do not contact the institutions after recruitment.

5.8 Details of gender sensitization programmes

NA

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

38

National level

International level

No. of students participated in cultural events

State/ University level

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution Students' Aid Fund	83	23970/-
Financial support from government	413	*
Financial support from other sources		
Number of students who received International/ National recognitions		

***Information not available as the Stipends are directly debited to the Student's Bank Account.**

Financial support from government (**SC/ST Stipend**)

	ST/ST	OBC	Total	Amount
BA/BCS/BCOM 1st Year	144	27	171	*
BA/BCS/BCOM 2nd Year	96	33	129	*
BA/BCS/BCOM 3rd Year	88	25	113	*
TOTAL	328	85	413	*

***Information not available as the Stipends are directly debited to the Student's Bank Account.**

5.11 Student organised / initiatives **NA**

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **no grievance is received**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- **The founders had felt the inconveniences of the learners of the remote villages of outstretching areas in receiving College-education and had dreamt of dispelling their distresses through the establishment of a Degree College in the Village BURUL. It is a Co-educational institution imparting education in an ideal, really secular and socio-cultural background. It provides opportunities of higher education to all students irrespective of their caste, creed and religion.**
- **By default, the College is predominantly focussed to provide education to the poor and backward first generation learners.**

6.2 Does the Institution has a management Information System

- **The institution gathers information regarding academic, management and administrative section through different sub-committees, Teachers' Council, Non-teaching Staff' Council and Students' Union.**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

NA

6.3.2 Teaching and Learning

- **Measures have been taken for identifying advanced and weaker learners and arranged remedial and tutorial classes.**
- **Faculty Exchange Programme**
- **Students' Seminar**
- **CBIS Teaching Aids have been utilized**
- **Educational Tours undertaken by different departments**
- **Field work done by Geography Department**
- **Participation in Youth Parliament Competition**

6.3.3 Examination and Evaluation

- College Authority arranges meeting with the Parents and students after exam
- Answer Scripts have been shown to the students
- Students are offered the opportunity of Supplementary Examination

Different Internal Exams Conducted by the college

- **Unit Test**
- **Mid-Term Test**
- **Test Examination**
- **Supplementary Examination (if required)**

6.3.4 Research and Development

- **Study Leave is granted to the teachers**
- **Library has been well equipped for providing the Teachers and staff with updated Books and Journals.**

6.3.5 Library, ICT and physical infrastructure / instrumentation

- **Library Reading Room has been shifted to a new spacious, well-lit, airy hall.**
- **A good number of Text and Reference books and Journals/Periodicals have been purchased**

6.3.6 Human Resource Management

- **Teachers are allotted classes and duties as per the University Norms, Government Regulation and UGC Directives.**
- **Non-teaching staff are allotted duties for which they have been appointed as per statutes of University of Calcutta**
- **Teachers and Non-teaching staff are generally granted Casual Leaves, Earned Leaves, Medical Leave, On Duty Leave etc.**

6.3.7 Faculty and Staff recruitment

- **Full-time Substantive Teaching and Non-teaching posts are filled up only by the candidates recommended by the West Bengal College Service Commission/Govt. prescribed norms.**
- **Temporary Teaching appointments have been made by conducting interviews before the duly constituted Selection Board.**
- **No Temporary Non-Teaching appointments have been made**

6.3.8 Industry Interaction / Collaboration

NA

6.3.9 Admission of Students

- Admission is done strictly according to merit
- Reservation Rules are strictly followed

6.4 Welfare schemes for

Teaching	Staff Credit Co-operative Society,
Non-teaching	Staff Credit Co-operative Society, Festival Advance
Students	<ul style="list-style-type: none"> • Medical Aid Services • Students' Fees Concession from Aid Fund • Books & Journals are Provided to students who persue higher education • Students' Cheap Store

6.5 Total corpus fund generated (Staff Credit Cooperative Society)

595786/-

• Share	33270/-
• Thrift Fund	532568/-
• Guarantee Fund	29948/-
Total	595786/-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- **Alumni supported actively the Annual Social and the Annual Sports of the College.**

6.12 Activities and support from the Parent – Teacher Association

- **Guardians are called on for the students who fare badly in the Test Examination.**

6.13 Development programmes for support staff

No such programme has been done.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **Spread of education for all irrespective of religion, caste, creed or gender with a socio-cultural mindset that is secular and ideal in all respect**
 - **Democratic nature of administrative and academic decision making.**

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- **Strength –**
 - I. We follow TEAM-WORK principle. It is our Strength
 - II. We have got a dedicated team of teachers and non-teaching staff
- **Weakness –**
 - I. It is a Remote place so we are unable to use modern technology e.g. poor internet connectivity or no connectivity.
 - II. As our institution is located in remote and rural area so we scarcely have academically brilliant student at the entry level.
- **Opportunities –**
 - I. It is our opportunity to spread college-education for the wards of the people of the surrounding villages/catchment area/locality .
 - II. It is our pleasure that we are getting the opportunity to develop the inner qualities of the first generation learners and backward section of the surrounding villages.
- **Threat –**
 - I. Fund crisis is the main stumbling block
 - II. Scarcity of funds may adversely affect our developments

8. Plans of institution for next year

- Extension of Infrastructure of the Institution
- Computerization of Administration
- Computerization of Library.

Name ___Dr. Anjana Mukherjee

Anjana Mukherjee

Signature of the Coordinator, IQAC(2015-16)

Name ___Dr. Manideep Chandra

Manideep Chandra

Signature of the Chairperson, IQAC(2015-16)